

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, June 4, 2026
NBH Media Center
4:00 p.m.

Attending: Mrs. Joyce Wilson, Mr. Lance Marrano, Mr. Tim Parker, Mrs. Tiffany Ennis, Mrs. Jennifer Kittrell

Absent: Mr. Bob Amin, Mrs. Scotti Haney, Mr. Waylon Thompson, Mr. Brandon Aldridge

Others attending: Mr. Mike Burke, Mrs. Brittany Lewis

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mrs. Wilson
- III. Prayer** – Mr. Marrano
- IV. Approval of Agenda** – Mr. Parker made a motion to approve the agenda as presented. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 05/07/2026 – Mrs. Ennis made a motion to approve the minutes as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- VI. Video Presentation**
- VII. Student Recognitions**
- VIII. Action Items**
 - A. Approval of Culpepper Change Order – Mr. Brandon Lewis explained the change order and that the cost would be coming from the contingency funds. He answered all questions. Mrs. Kittrell made a motion to approve the change order as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of CERP (Reading Plan) for 2026-2027 – Mrs. Ennis made a motion to approve the CERP as presented. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of Disposal of Surplus Inventory – Mr. Parker made a motion to approve the disposal of surplus inventory. Mrs. Kittrell seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval of BHCA, Inc. Property Owner Retainer Agreement and Attorney Authorization Form – Mr. Burke presented this item. Mrs. Ennis made a motion to approve the agreement as presented. Mrs. Kittrell seconded the motion. All in favor, no further discussion, motion carries.
- IX. Informational Items**
 - A. CEO Report
- X. Announcements**
 - A. The next agenda meeting will be Thursday, June 25th at 9:00 a.m. Please get any items for discussion to Mrs. Wilson or Ms. Maddox by that time.
 - B. The next Board meeting will be held Thursday, July 9th at 4:00 p.m. at the NBH Media Center.
- XI. Public Comments** – None.
- XII. Board Comments** – Mrs. Wilson recognized NBHE for their phenomenal scores. She requested the board members review and update their profiles and bios for the website. She mentioned

that evaluations for the CEO, CFO, and compliance person need to be completed by July 1st. Evaluators will be Mrs. Wilson and Mr. Parker for the CEO, Mrs. Wilson and Mrs. Ennis for the CFO, and Mrs. Wilson and Mr. Marrano for the compliance specialist. Mrs. Kittrell shared her excitement about the new leadership changes taking place at the schools.

XIII. Adjournment – 4:46 p.m.